

TEdec Topics

- a monthly news flash for March 2011

Market Values - for your Accountings/Assets on Hand

There are three ways to enter market values in TEdec. The first two require that you have the market values available for the date selected. The third is automatic thru FDS. The three ways are:

1. At Completrac Maintenance (CM). Go to the yellow CM icon or from the main menu select Enter Data -> Completrac Maintenance. Select any asset (e.g. security account) and go to the Market Values folder. Enter the date in the top portion titled "Historical Market Value Dates" and the date will appear in the lower portion titled "Historical Values." For the date selected, enter the Market Value and select Ok/Save.

2. At the Market Value (MV) icon. Go to the green MV icon or from the main menu, select Enter Data -> Market Value Maintenance -> Edit Market Values. In the Set Market Value window click on "Edit Date" and enter the date for the market values. Then select the asset from one of the three folders - Securities by Description, All Assets by Principal or All Assets by Income; and, fill in the Market Value and then select Ok/Save.

3. Thru FDS - enter your market values for securities automatically. Select the FDS icon on the right side of the second icon tray and select Update Market Values; or, from the main menu, select Enter Data -> Market Value Maintenance -> Update Market Values for last close on markets thru FDS. TEdec will provide an explanation of the valuation process, which includes a notice of the cost for each security valued. Select or Enter the Market Value Date and proceed. TEdec will automatically search the entity for securities with a current value and a CUSIP number. TEdec will then display all securities appropriate for valuation - each security available for valuation will have a green check mark in front of the name. Double check your list; you may select or clear any security; and, when ready to proceed, select the FDS button on the right side of the window. TEdec will automatically value the securities, place the updated values in the Completrac Market Values folders and print out a complete listing of securities valued.

4. Result. Once the Market Values are entered, you may select to display same on your Accountings/Assets on Hand, on your Annual Trust Accountings and/or on your Recalc Asset Allocation Report. Also, a new feature allows you to print the market values on the summary page of the Annual Trust Accounting.

TEdec University Password for March 2011. The TEdec Web page now includes under Support an option for TEdec University. This is where you will find (1) recordings of "How to" by topic and by reference to the TEdec Tutorial, and (2) recordings of the TEdec User Webinars (which started in June 2009). TEdec users with current SMA will need to sign in. The User Name is always TEdec and the Password (which will change monthly) for March 2011 is **Mar965** Please take a look at TEdec University - you will be glad you did!

Free User Webinar → TEdec has scheduled a **Free User Webinar** for **Tuesday, March 29, 2011 at 9:00 a.m. and 4:00 p.m. EST**, each lasting approximately 30 minutes in length. We will highlight the items covered in this issue of the TEdec Topics. Call TEdec support for your Webinar reservation. Space is limited, so call today! You'll be glad you did! We look forward to having you join our next user Webinar!

TEdec Systems, Inc.

